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## **LEVERAGE Summer Institute 2018**

### Frequently asked Questions and Answers

#### **General Questions**

**Q:** When will registration open for the LEVERAGE Summer Institute?

**A:** We expect registration to open by June 1, 2018.

**Q:** When is the travel grant application due?

**A:** Applications will begin on June 20, 2018, and will continue on a rolling basis until capacity is reached.

**Q:** What all does the travel grant cover?

**A:** The grant will cover airfare, hotel costs, registration, and event meals. Parking and shuttle expenses are not covered. As the event date approaches, airfares may exceed the amount budgeted. If this occurs, LEVERAGE will pay up to the budgeted amount and the participant would be responsible for the remainder.

**Q:** Are travel grants provided outside of US residency?

**A:** The grants are intended for US residents since this is a federal grant.

**Q:** When will I know if I am accepted to attend the program and receive the travel grant?

**A:** Notifications will be made as early as June 22, 2018. Every effort will be made to make decisions as quickly as possible so that travel costs can be minimized.

**Q:** How should I schedule my flight and room if I am selected?

**A:** If you are selected, you will book your flight and be reimbursed for this expense (up to \$500) and LEVERAGE will reserve your hotel room.

**Q:** Are there a limited number of seats for the program and could I pay for my own travel expenses to attend?

**A:** Unfortunately, we do have a capacity. You may still apply and indicate that you do not need travel funds. If we have enough room for additional participants, we will let you know.

**Q:** How much do you normally provide for each travel grant? I am trying to estimate the cost that would be incurred to attend this program.

**A:** The travel expenses budgeted for each participant was \$1000 to cover airfare, meals, and lodging.

## Eligibility Questions

**Q:** I see the focus is for early-career faculty who have research as a focus of their position description. I am aspiring to that type of position but I don't currently hold it. Could I attend without a travel stipend?

**A:** Priority will be given to individuals in our target population. However, if we don't reach capacity for the event, we may be able to accommodate a few individuals who deviate slightly from the target. You can apply to attend the program without receiving a travel stipend. Within the application, a question asks if you are applying for the grant. Simply select that you are not applying for the travel grant. The application includes other questions that will explain your situation.

**Q:** Is the travel grant available to those outside of the US?

**A:** The travel grant is only available to US residents; however, you can apply to attend the program without receiving the grant.

**Q:** I was made aware of this excellent opportunity for early-career faculty and I believe that it would be an excellent opportunity I would, however, like to clarify one aspect of eligibility, specifically the statement: "Faculty applicants must have held their appointment for five years or less."

Does this mean from first appointment as a faculty member or their appointment at their current institution? We have a few new hires at the Associate and Full Professor level for which this might be an excellent opportunity, but while their current faculty appointment is shorter than 5 years, their initial faculty appointment was well beyond 5 years ago.

**A:** Thank you for your question and interest. Preference will be given to those with less than 5 years' experience; however, I still encourage anyone who is tenure-track, but not tenured, to apply.